

GUIDELINES FOR AUTHORS

GENERAL REQUIREMENTS:

1. The text should meet the structure prescribed in item 39.
2. The maximum length of the text is 15 pages, A4 format (incl. requirements in items 3,4,16).
3. Title and keywords should be in English and in the language of the text (does not concern reviews).
4. Summary should be in English and in the language of the text, in no more than half of the page (does not concern reviews and glosses).
5. The text should be written in WORD (95-) format with either *.doc or *.rtf extension (not in other formats, eg. *.pdf). Special fonts should be delivered by the Author.
6. Font of the main text: Times New Roman 12 points.
7. It is allowed to use only **bold** or *italics* to highlight the words. Underlined text is not allowed.
8. The text should be adjusted.
9. Line spacing: 1.5.
10. Paragraph: 1,25.
11. Left margin: 3 cm, other margins: 2,5 cm.
12. No spare lines should be left in the text; neither word breaker nor special text formatting is required.
13. Page numeration should be standardised and continuous, in down right corner; font Times New Roman 10 points.
14. Foreign expressions for the language of the text should be in *italics*.
15. In main text first name should be write in full (in footnotes just abbreviation).
16. Bibliography should not contain legal texts and judgements; it should be in alphabetical order according to surnames.

Example:

Hart H.L.A., Honoré T., *Causation in the Law*, Second ed., Oxford 1985.

Porat A., Stein A., *Tort Liability Under Uncertainty*, Oxford 2005.

17. Summary, keywords and bibliography should be at the end of the text (it should not be sent in separate files).

18. Details concerning tables, illustrations and diagrams are to find on the website:

<http://www.wydawnictwoumk.pl/intex.php?a=cms&dzial=4&kategoria=7>

19. In bibliography DOI number should be included (if granted). DOI numbers are available on the website: <http://crossref.org/> option: Metadata Search

Example of a footnote with DOI no:

K. Barker, J. Steele, *Drifting Towards Proportionate Liability: Ethics and Pragmatics*, "Cambridge Law Journal" 2015, No 74 (1), pp. 49-77, <http://dx.doi.org/10.1017/S0008197314001135>.

20. Judgements format should be in the following form:

Example of Polish judgement:

Wyrok SN z dnia 15 lipca 2011 r., II CKN 353/00, Lex nr 123562.

Example of English judgement:

International Energy Group Ltd. v Zurich Insurance Plc. UK [2013] EW CA Civ 39.

Example of US judgement:

Abel v Eli Lilly & Co., 343 NW 2d 164 (Mich 1984)

21. Gloss should be a critical analysis of a judgement, characterised by a developed own analysis of the Author, with reference to literature. It should not be judgement's summary or its reporting discussion.

22. Review should have a form of a reviewing article and not reporting article.

FOOTNOTES:

23. Footnotes should be unified in the whole text.

24. Lower footnotes: Times New Roman 10 points, 1 line spacing

25. Footnotes scheme for literature is in the following:

Initials of the Author's first name (double first name initials should be without space, for ex. G.B. Shaw) → *full stop* → surname → *coma* → title (in *italics*, without quotation marks) → *coma* → place and year of publication → *coma* → page number → *full stop*

Example:

A. Porat, A. Stein, *Tort Liability Under Uncertainty*, Oxford 2005, p. 47.

26. Chapters or other part of a book should contain the book's title anticipated by "in:"/"w:" without brackets.

Example:

R.W. Wright, *Proving Causation: Probability versus Belief*, in: *Perspectives on Causation*, R. Goldberg (ed.), Oxford 2011, p. 196.

27. Journal's title should be in full, in regular font, in quotation marks (without "in:"/"w:").

Example:

K. Barker, J. Steele, *Drifting towards proportionate liability: ethics and pragmatics*, "Cambridge Law Journal" 2015, No 74 (1), p. 49.

28. Abbreviation of a title (in case of consecutive reference to the same book or article) should contain the beginning of the title without dots.

Example:

A. Porat, A. Stein, *Tort Liability*, p. 57.

29. Latin expressions: op.cit. (no space), ibidem, idem, eadem, passim - should be in regular font (no italics).

Example:

Ibidem, s. 236.

30. Footnotes in text – upper index should be put before full stop (except when before index is an abbreviation with the full stop, for ex. data with year's abbreviation: r.)

31. Internet sources should indicate date of access (date, month, year) and contain no hyperlinks.

Example:

<http://www.trybunal.gov.pl/index2.htm> (access:17.12.2009 r.).

32. The abbreviation "see."/„zob." should be used (not „patrz").

33. The abbreviation of multiple words expressions should not contain a space between them.

[illegible]

[illegible]

(12 points, Times New Roman, first line without indentation)

2 spaces (12 points)

1. Chapter (centred, 14 points)

1 space (12 points)

[illegible][illegible]

1 space (12 points)

1.1. Subsection (centred, 12 points)

1 space (12 points)

[illegible][illegible]

2 paces (12 points)

SUMMARY

(BOLD, 12 POINTS, CAPITAL LETTERS, REGULAR FONT)

1 space (12 points)

Title in language of the text (12 points, centered)

1 space (12 points)

Text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text,
text,
text, text, text, text, text, text, text, text, text, text, text, text, text, text.

(11 points, Times New Roman, no indentation)

1 space (12 points)

Keywords: word, word, word (11 points, Times New Roman)

2 spaces (12 points)

SUMMARY

(BOLD, 12 POINTS, CAPITAL LETTERS, REGULAR FONT)

1 space (12 points)

Title in English (12 points, centred)

1 space (12 points)

Text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text,
text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text, text,
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text, text, text, text, text, text, text, text, text, text, text, text.

(11 points, Times New Roman, no indentation)

1 space (12 points)

Keywords: words, words, words (11 points, Times New Roman)

2 spaces (12 points)

BIBLIOGRAPHY

(BOLD, 12 POINTS, CAPITAL LETTERS, REGULAR FONT)

1 space (12 points)

Banaszak B., *Porównawcze prawo konstytucyjne współczesnych państw demokratycznych*, Warszawa 2012.

Bogacki P., *Stolica Apostolska jako podmiot prawa międzynarodowego*, Warszawa 2009.

(11 points, Times New Roman, full stop at the end)